



## Fee Schedule and Explanation of Fees

Effective December 1, 2022

Fee	Amount
<b>Initial Accreditation and Approval Application</b>	\$4,000
<p>This non-refundable fee is for application processing and orientation to the accreditation/approval process for an initial applicant seeking accreditation/approval.</p>	
Fee	Amount
<b>Renewal Accreditation and Approval Application</b>	\$1,000
<p>This non-refundable fee is for application processing and orientation to the accreditation/approval process for an agency or person seeking renewal.</p>	
Fee	Amount
<b>Accreditation and Approval</b>	0-5 Adoptive Placements:    \$10,000 6-25 Adoptive Placements:    \$15,000 26-75 Adoptive Placements:    \$20,000 76+ Adoptive Placements:    \$24,000
<p>This non-refundable fee is for processing of, and completion of tasks related to an initial accreditation/approval or an accreditation/approval renewal of an agency or person. This Fee is in addition to the applicable Application Fee.</p> <p>An <i>Adoptive Placement</i> is defined as a placement that occurred in which the agency or person acted as the primary provider, regardless of when the agency or person became the primary provider on the case.</p> <p>For initial applicants, the Accreditation and Approval Fee is the 0-5 Adoptive Placements tier amount. For agencies and persons who did not act as a primary provider during the 24 months preceding the date of submission of the Application Part A, the Accreditation and Approval Fee is the 0-5 Adoptive Placements tier amount.</p> <p>For agencies and persons who acted as a primary provider during the 24 months preceding the date of submission of the Application Part A, the Accreditation and Approval Fee tier is determined by taking the total number of adoptive placements the agency or person had in the 24 months preceding the date of submission of the Application Part A and dividing by two.</p> <p>Failure to pay may result in the cessation of the process until all outstanding fees have been paid.</p>	



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Fee	Amount
<b>Monitoring and Oversight</b>	<p>\$850 per client application \$850 per additional adoption (child)</p> <p>A minimum fee of \$2,550 will be assessed annually for all agencies and persons</p>

These non-refundable fees are for IAAME’s monitoring and oversight of agencies and persons. The agency or person acting as the primary provider for the adoption is responsible for reporting client applications and additional adoptions in the Portal.

Each client application includes one adoption (child). If the prospective adoptive parent(s) accept or have accepted a referral of more than one child, the agency or person is to add the corresponding additional adoption(s) and fees will be assessed accordingly.

For agencies or persons who do not act as a primary provider the minimum fee is \$2,550.

For agencies or persons who act as a primary provider who report less than three (3) client applications and/or additional adoptions will be assessed the difference in order to reach the minimum fee of \$2,550.

- 0-3 client applications and/or additional adoptions = \$2,550 minimum fee
- 4+ client applications and/or additional adoptions = \$850 per instance

An agency’s or person’s failure to pay these fees may result in adverse action.

Fee	Amount
<b>On-Site Review Expenses</b>	<p>Travel Expenses: actual cost of, including but not limited to airfare, lodging*, parking, baggage check, rental vehicle, gas for rental vehicle, tolls, ground transportation, travel insurance.</p> <p>Meals &amp; Incidentals: Federal M&amp;IE rate*</p> <p>Mileage: Federal standard mileage rate**</p>

Expenses related to travel of IAAME for an on-site review. On-site reviews occur as part of the initial or renewal accreditation and approval process and may occur as part of monitoring and oversight.

\*These rates are set by the U.S. General Services Administration, [www.gsa.gov](http://www.gsa.gov). IAAME will book lodging within the identified rate, whenever possible.

\*\*This rate is set by the Internal Revenue Service, [www.irs.gov](http://www.irs.gov).



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Fee	Amount
<b>On-Site Review Rescheduling</b>	\$1,000 plus actual cost of changes
This non-refundable fee is for rescheduling of an on-site review, including reimbursement of actual costs associated with changes in travel, when the rescheduled on-site review is at the request of the initial applicant or agency or person.	
Fee	Amount
<b>Certificate Replacement</b>	\$5 per certificate
This non-refundable fee is for replacing an agency's or person's accreditation/approval certificate.	