



IAAME Schedule of Fees Explanation of Fees

Application Fee for Initial Accreditation/Approval

A non-refundable fee for review of application and orientation to the accreditation/approval process for a first-time applicant, payable at the time of application.

Application Fee for Renewal of Accreditation/Approval

A non-refundable fee for review of application and orientation to the accreditation/approval renewal process for an accredited agency or approved person (ASP) seeking renewal, payable at the time of application.

Extension Application Fee

A non-refundable fee for assessing eligibility and suitability for an extension of the ASP's accreditation/approval for a fifth year.

Accreditation/Approval Fee

A non-refundable fee for processing and completion of actions IAAME takes for the initial and the renewal of accreditation/approval of an applicant. This fee is paid in addition to the application fee. The accreditation/approval fee is tiered for renewal ASPs according to the average number of adoptions in which the agency served as the primary provider during the previous 2-years.

ASPs seeking accreditation/approval for the first time will be charged the accreditation/approval fee for the 0-5 adoptions category.

Agencies that did not serve as a primary provider during the previous 2 years will be charged the accreditation/approval fee for the 0-5 adoptions category.

Monitoring and Oversight Fees

A non-refundable fee for IAAME's monitoring and oversight of ASPs in between accreditation/approval cycles. M & O fees will be charged to each primary provider based on the number of new adoption applications the ASP accepts. A fee of \$500 will be applied initially for each new case in which the ASP agrees to serve as a primary provider. This initial charge represents one child, however, if the adoptive parent(s)



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accept a referral for an additional child(ren), the primary provider will report additional cases, and submit the \$500 M & O fee, for each additional child.

Site Visit Fees (including site visits conducted for complaints and/or adverse action)

The ASP will pay the actual costs of travel and per diem for each reviewer to cover lodging, meals, and incidentals while traveling to the site visit, during the site visit, and traveling back from the site visit.

Site Visit Rescheduling Fee

For rescheduling a site visit based on an ASP's request with less than 3 months notice and/or due to the insufficiency of required documentation provided, the fee will be the actual cost of changes to transportation costs plus a one-time rescheduling fee.

Certificate Replacement Fee

A fee for the cost of replacing an ASP's accreditation/approval certificate.